

New policy on late work as of January 29, 2007/Hogue

The real world has deadlines and not just for journalists who have an issue going to print that evening or whose story will appear on the six o'clock news. Bosses expect employees to complete work by a specified time. Students have deadlines other than those for assignments, such as deadlines for contests, for scholarship applications, for college entrance applications, for job applications and more. To treat assignment deadlines as less important than other deadlines shows a lack of respect for the job both students and teachers do.

Late work results from the following:

1. Students failing to plan ahead and managing time well.
2. Students not using class time effectively.
3. Students needing more help, but not asking for it soon enough.

There are several effects of late work:

1. Procrastinating on assignments creates a backlog for students, creating more work eventually. There are always new assignments ahead.
2. Losing track of due dates can negatively impact a student's ability to stay organized.
3. Late work often results in lost points for students.
4. Late work creates more work for teachers.
 - a. Impacts time, record keeping, and quality of feedback.

Old policy:

1 day late=1/2 off

2 or more days late=no points

Reason for change:

For whatever reason, more and more students simply do not hand in work and are failing as a result. High school is about learning, not failing. I want to do what I can to make that a reality.

New policy:

- When assignments are not handed in, WebGrader will reflect the fact with a "missing" designation. This designation assigns a zero grade for this assignment. This will change only when the assignment is handed in.
- Late work must be handed in within the quarter it was due. No work will be accepted after the end of the quarter.
- After the assignment is graded, the equivalent of one letter grade will also be deducted from the final score as penalty.
- It is each student's responsibility to know what is missing by checking WebGrader.
 - It is strongly advised that students keep all graded assignments in case there is a discrepancy in WebGrader.

Student's signature _____ date _____

Parent's signature _____ date _____